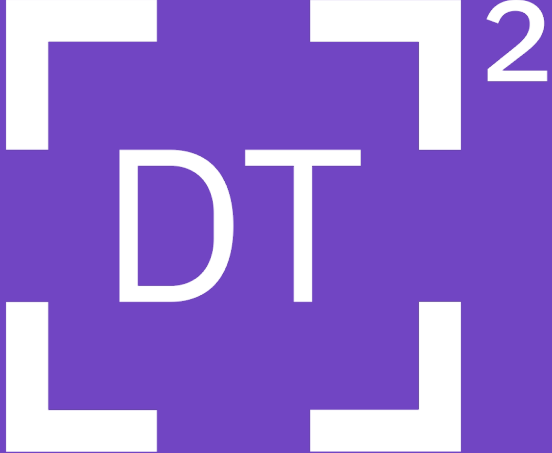Exten DT²

OMT Meeting: 10 March 2023
Coordinator Updates

Agenda item #02: Sister Projects

Exten DT²

1. Workshop Proposal for Mis4TEL conference accepted.
   - Working on joint paper: Potential Title: Towards sustainable models of education: Combining Design Thinking with Emerging Technologies (3 April)

2. Marcelo invited all projects to submit a contribution to special issue of Elsevier´s journal that he and two colleagues are producing:
   Computers & education: Artificial Intelligence:
   https://www.sciencedirect.com/journal/computers-and-education-artificial-intelligence/about/call-for-papers#towards-responsible-ai-in-education-challenges-and-implications-for-research-and-practice

3. One Drive Folder Set up by Ruben García Vidal (e-DIPLOMA)
   - Aim: to share collaborating activities amongst Sister Projects

4. Sister Projects' Contact pages for:
   - Dissemination and Exploitation Managers
   - Ethic Leads

Agenda item #02:
Summary of Changes agreed with PO at M6

Exten DT²

1. Change in personnel categorization of budget for SIMPLE:
   - From A1 = Direct Personnel Costs to A4: Natural person (Beneficiary) = Unit costs.

2. A new WP9 description related to ethics to be added into the DoW.

3. Short text on the role of the Independent Ethics Advisor (EA) and compensation agreed between the consortium and EA.

4. Short text on purchase of infrastructure related services from Amazon Web Services.

5. Some budget shifts between partners to allow practical payments to the EA and for the Amazon Web Services:

6. Extension of two deliverables both from M6 to M8
   - D1.2 Initial version of Data Management Plan
   - D9.1 Ethics Report

7. Change in the title of Milestone 2 due at M6: From: "Final version of Implementation Plan is released" To: "Dissemination and Exploitation Planis released".

Agenda Item #03: Deliverables (Queries)

Exten DT²

What is the procedure if a deliverable is submitted/uploaded on time and then we wish to replace it in the next week or two with a higher quality version or a small adjustment to a table etc.

- Angel Fuentes was not sure. We MAY be able to resubmit IF he has not approved or rejected the deliverable.

- However, he prefers that he be contacted, as he does see an issue of us replacing a deliverable in such circumstances. He can reject the deliverable from his side then and allow us to resubmit/upload a new version without issue.

- Note the portal itself

Agenda Item #03: Deliverables (Queries)

When does a deliverable become public?

- A deliverable will only become publicly available on EU websites when formally approved by the PO.
- Some POs formally approve the deliverables themselves, Others prefer to leave the formal approval until the reviewers at the periodic reporting stage have reviewed them too.

- Any EU partner can log in and check on the portal to see the status of their deliverable, including whether it has been approved:
  - <Log in>Click on <ExtenD.T.2 Project: Actions><Manage Projects><Continuous Reporting><Deliverables>

- There are no fixed rules on when we ourselves can disseminate/publish our public deliverables e.g., on our extendt2 website after they have been submitted.
  - Angel does not see an issue if we decide ourselves whenever to do this.
  - However, Angel asked that we inform him, if we would like any deliverables to be formally approved by him on the portal, to alleviate any doubt.
  - He will usually, unless he is absent, review (and approve (or not)) our deliverables usually within a day or two of request.

Agenda Item #04: WPs Meetings etc.

Exten DT²

Info: From Project Handbook

6.3   Work Package Leaders and Task Leaders

The WP Leaders and the Task Leaders are responsible for the detailed implementation of the WP and tasks and preparation of the corresponding deliverables and milestones. The WP Leaders perform operative management at the level of their work package and are responsible for reporting progress at monthly OMT meetings including risks or significant deviation in the work plan.

WP Leaders are also responsible in collaboration with Task Leaders to coordinate activities and make decisions at the WP level. The Task Leaders assist the WP Leaders in planning, managing and performing their respective tasks in the WP. Some WPs plan to hold meetings regularly, either weekly or fortnightly; other WPs on a "need to" basis.

Agenda item #05: GANTT Chart

Exten DT²

WP	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24	M25	M26	M27	M28	M29	M30	M31	M32	M33	M34	M35	M36
WP1																																				
T1.1			D1.1																																	
T1.2																																				
T1.3						D.1.2												D.1.3																		D.1.4
WP2																																				
T2.1																																				
T2.2									D2.2v1																										D2.2	
T2.3									D2.3v1																										D2.3	
WP3																																				
T3.1									D3.1v1															D3.1												
T3.2																								D3.2												
T3.3																																				D3.3
T3.4																														D3.4						
WP4																																				
T4.1						D4.1																														
T4.2												D4.2													D4.3											
T4.3																																				
T4.4																																				
T4.5																																				
T4.6																																				D4.4
WP5																																				
T5.1																								D5.1												
T5.2												D5.2																								
T5.3																											D5.3v1						D5.3		
T5.4																																	D5.4			
WP6																																				
T6.1												D6.1																								
T6.2																									D6.2v1								D6.2			
T6.3																																				D6.4
WP7																																				
T7.1																																				
T7.2												D7.1																								
T7.3																											D7.2									
T7.4																																				
T7.5																																				
T7.6																																				
T7.7																																				D7.3
WP8																																				
T8.1						D8.1																														
T8.2																		D8.2																		
T8.3																																				D8.3

7