

Operational Management Team (OMT) Meeting

31 October 2024: 13.30-15.00 CET (12.30-15.00 GMT; 14.30-16.00 EST)

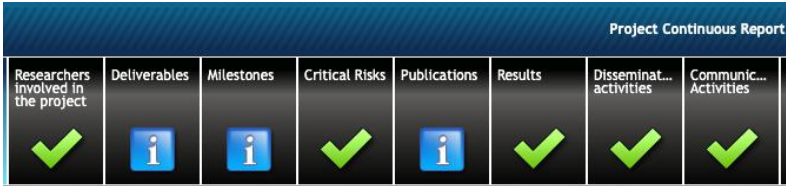
Document File Name	Extendt2_OMT_Minutes of Meeting_20241031
Date - Place	31 October 2024 - Videoconference
Minutes	Shamim Patel
Dial In Link	Zoom - To be advised

Attendance:

Operational Management Team Members	Present	Excused
Marcelo MILRAD (Coordinator LNU & WP1/WP4)	x	
Sofia PAPAVLASOPOULOU (NTNU & WP2)	x	
Christothea HERODOTOU (OU & WP3/WP8)		Maternity Leave
Chronis KYNIGOS (NKUA & WP5)		x
Lieva VAN LANGENHOVE (UGENT & WP6)		x
Katrien STRUBBE (UGENT & WP6)	x	
Jake BYRNE (TCD & WP7/WP9)		x

Guests	Present	Excused
Filothei CHALVATZA (SIMPLE) – Permanent OMT Guest	x	
Christina GKREKA (NKUA) – OMT Guest	x	
Marianthi GRIZIOTI (NKUA) – Permanent OMT Guest	x	
Deirdre GREEN (TCD) – OMT Guest	x	
Richard HARTE (TCD) - OMT Guest	x	
Alisa LINCKE (LNU) - OMT Guest	x	
Manolis MAVRIKIS (UCL) – Permanent OMT Guest		x
Eileen SCANLON (OU) – Permanent OMT Guest	x	
Sagun SHRESTHA (OU) – Permanent OMT Guest	x	
Shamim Patel (LNU) – Project Manager (Minutes)	x	

Agenda (Times below: CEST)

<p>OMT: 2024-10-31#01 13.30-13.35</p>	<p>Welcome & Formalities (MM)</p> <ul style="list-style-type: none"> The Minutes from OMT Meeting 30 August 2024 were approved. The Minutes from 6-monthly Physical Partner Meeting 30 September - 2 October 2024 at TCD, Dublin, Ireland were approved. The Agenda was approved. The meeting was quorate. 																								
<p>OMT: 2024-10-31#02 13.35-13.45</p>	<p>Updates/Info from Coordinator (SP)</p> <p>M27 Internal Reporting (1 March 2024 - 30 November 2024)</p> <ul style="list-style-type: none"> Templates and instructions will be sent in the second half of November. Only reporting to cover the last 9 months (both on the financial and technical side, needs to be done, with no repetition of the first 18 months). This can then be used as the basis for the EC formal P2 final reporting. On the financial side, partners receiving EC funding will need to report whether they expect to fully utilise their remaining budget for M28-M36. In case of possible underspends, the OMT will discuss and agree how to distribute such in good time before the final reporting. Partners will also need to confirm whether they have the possibility for a 1-2 month “no cost extension”. Marcelo will meet with our PO in November. He will discuss if there is possibility for ExtenDT2 (and if interest, all sister projects) to receive additional funding, e.g., for an extra year, to scale up activities. If yes, partners will need to confirm if they have the resources for this (e.g., noted some employment contracts may not make this feasible for some partners). <p>Agreed: Partners would aim to get the reporting done by mid-December, as on the financial part most economists will probably be busier at the start of 2025.</p> <p>P2: Continuous Reporting sections to update on the EC Portal</p> <p>To Do by 30 November: Each PI should go into the “Project Continuous Report” on the EC portal and update <u>“Researchers involved in the project”</u>. This should include anyone who has worked as a researcher in the project even if they are no longer working on the project. Some details are compulsory to fill in, others are not.</p> <div data-bbox="539 1391 1329 1576" data-label="Table">  <table border="1"> <thead> <tr> <th colspan="8">Project Continuous Report</th> </tr> <tr> <th>Researchers involved in the project</th> <th>Deliverables</th> <th>Milestones</th> <th>Critical Risks</th> <th>Publications</th> <th>Results</th> <th>Disseminat... activities</th> <th>Communic... Activities</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> </div> <p><u>Publications, Results, Dissemination and Communication activities</u> should also be reviewed and missing details provided. Sagun should be informed of any updates made, and the Dissemination Log updated.</p>	Project Continuous Report								Researchers involved in the project	Deliverables	Milestones	Critical Risks	Publications	Results	Disseminat... activities	Communic... Activities								
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<p>OMT: 2024-10-31#03 13.45-13.50</p>	<p>Deliverables, Milestones, Risks & P1 Review Recommendations <i>For Info: Link to: Quality Control Sheet</i></p> <p>Status: Deliverables/Milestones/Risks/EC P1 Recommendations (SP)</p> <ul style="list-style-type: none"> Deliverables, Milestones and Risks are up to date. There is a new EC P1 Recommendations tab/sheet. The assigned persons for each recommendation should update the status of these regularly. The aim is that these are reviewed at every second or third OMT meeting. <p>Update on D5.3 Appendixes (MG/SP)</p>																								

	<ul style="list-style-type: none"> • Following discussions at the August OMT meeting (see #10 of the related minutes) all teachers agreed for their related Activity Plans to be published. Some are anonymised, some include the name of the teachers as authors, or other information as requested. • Following this, a revised “Appendixes to D5.3” was submitted to the EC on 18 October, with information that this document could now be publicly shared.
<p>OMT: 2024-10-31#04 13.50-14.05</p>	<p>WP8: Dissemination & Impact Activities (SS)</p> <p>On-Line Event with Teachers</p> <ul style="list-style-type: none"> • The on-line proposed workshop in November for teachers who have worked on the project will now be combined with the workshop to get teachers feedback on the Toolkit. • It was suggested that this could be an add-on hybrid day to the meeting in March in Athens. Teachers could join either physically (Erasmus funding for example was suggested for this) and other teachers on-line. • Noted: This workshop has different goals and timelines to the one that TCD is organizing (see WP7 slide under #08) and needs to be a separate event. <p><u>Scientific Road Map</u></p> <ul style="list-style-type: none"> • A separate on-line meeting will be set up in November by OU to discuss this. This will also discuss which conferences, e.g., Constructionism 2025, CTE-STEM 2025 and journal publications the project should present in. <p>Pilot of the Open Learn Course</p> <ul style="list-style-type: none"> • The Pilot of Open Learn Course, ‘Teaching Design Thinking with Emerging Technologies’ for is ready to be lauched. The target is to enrol two teachers from each country. The course can be accessed here: www.open.edu/openlearncreate/ExtenDT2. • Information for partners and for course participants can be found in this folder. The timeline for full launch of the Open Learn Course is 27 January. • In -service/Pre-Service teachers and Master students could all participate. • Current planned timing of 12 hours was discussed. 1 ECT at LNU and NKUA requires a course to have 26 hours (including lectures/seminars/consultations and a minor hands-on project). It was suggested that this could be offered as summer micro-credential course. <p>Horizon Results Booster</p> <ul style="list-style-type: none"> • A list of ca. 50 networks/social media channels/stakeholders has been identified via Module A. How to best approach them, via a dissemination plan, will be followed through in November via Module B. <p>Other</p> <ul style="list-style-type: none"> • Dissemination Log: All fields should be filled in (also see #02 above). • The Newsletter is ready to be published. All asked to share within their networks via the project website to help meet the target set in the GA.
<p>OMT: 2024-10-31#05 14.05-14.15</p>	<p>Request from 8D Games to collaborate with Project Consortium (MM)</p> <p><u>Information</u> and follow up discussion</p> <ul style="list-style-type: none"> • After dicusion agreed a follow-up email should be sent by the Coordinator. This should request a portfolio of relevant work with links on what 8D games has been engaged in; why and what part is of particular interest in our project to them; and how they can contribute to our project. • If an appropriate response is received a meeting could be set up later in November.

<p>OMT: 2024-10-31#06 14.15-14.30</p>	<p>Sister Projects: Proposal for Joint Cluster Workshop early 2025 (MM) <u>Information</u> and follow up discussion, including mis4TEL 2025</p> <ul style="list-style-type: none"> This was a good initiative (major output would be a book with gold open access, and a conference incorporating a games based approach). However, the timing seemed rushed; not in line with our activities planned in March; and would not leave enough resources for mis4Tel 2025 which all sister projects have already been involved in during the last two years. <p>To Do: Eileen and Sagun to draft a response and share it with Marcelo.</p>
<p>OMT: 2024-10-31#07 14.30-14.40</p>	<p>Review & Progress of Year 3 Timeline (MG/CK) <u>Timeline and Action Plan for Year 3</u></p> <ul style="list-style-type: none"> Christina went through the progress on the linked Action plan above and reminded everyone to check the Actions and To Dos for Year 3 Plan regularly. A new Activity Plan will be sent to all by email and feedback asked. This can then be used in all teacher trainings, i.e., co-design workshops, and NKUA can be contacted if further help is required. Year 3 interventions should start by January at the latest (or earlier if preferred). The dashboard has to be used for some, but not all, interventions. Appropriateness of participants choosing their own background images v google maps was discussed. NKUA will consider this further.
<p>OMT: 2024-10-31#08 14.40-14.55</p>	<p>Other Updates from WP2-WP7, WP9 incl status of Project Technologies (WP Leaders) <i>For info: Individual WP2-WP9: Meetings and Interdependencies</i></p> <ul style="list-style-type: none"> For individual WP Updates and Actions that need to be followed through see this linked PowerPoint Presentation.
<p>OMT: 2024-10-31#09 14.55-15.00</p>	<p>Varia/AOB (MM)</p> <ul style="list-style-type: none"> NKUA confirmed the dates 19-21 March 2025 for the next 6-monthly physical meeting. The next OMT Meeting is on Friday 29 November 13.30-15.00 CET.
<p>15.00</p>	<p>Close of Meeting</p>